



# **Charging and Remissions Policy 2016**

**Review due October 2017**

At this school there is equality in access to the curriculum for every child. No child will be prejudiced against for this subject regardless of nationality, race, gender, religion or sexual orientation. We have reviewed this policy and can confirm that we believe that no individual or group is disadvantaged by the processes outlined. We do acknowledge that our policy is in English and should a family whose main language is other than English, become part of safeguarding processes we will make sure their language needs are conveyed to social care and hold social care to account in providing translation and support services as needed.

This policy has been reviewed and no individual or group in the school community is disadvantaged by the policy and processes. We do acknowledge that this policy is in English and we have families that are speakers of other languages. Should these families be part of child protection processes we will, supported by other multi-agency partners involved, ensure that language is not a barrier to clear access to this policy and the processes that may ensue.

# The RJ Mitchell Primary School

## Charging and Remissions Policy

### Statement of Intent

The Governors are committed to a free and comprehensive education which ensures equality of access and opportunity to all pupils.

### General

1. No charge will be made in respect of admission to the school.
2. No charge will be made for activities which take place wholly or mainly during school hours, except in the case of individual music tuition.
3. No charge will be made for entering a pupil for any prescribed public examination
4. for which the pupil has been prepared by the school.

### Voluntary Contributions

1. Parents may be asked for voluntary contributions and if an activity cannot proceed without the benefit of such contributions parents will be told at the outset.
2. Where an activity is counted as wholly during the school day, no child will be excluded because his/her parents are unwilling to pay a voluntary contribution.
3. Any charge made in respect of individual pupils will not exceed the actual cost of providing the optional extra activity, divided by the number of pupils willing to participate. The charge will not take into account the cost of staff already employed by the school.

### Music

1. The Governors may charge for individual instrumental music lessons or for lessons to a group of individuals up to and including four pupils unless such tuition is part of the syllabus for a prescribed public examination or is required by the National Curriculum.
2. Where charges are made they will not exceed the actual cost of the lesson.

3. If individual music tuition is available the governors will make arrangements to ensure that pupils whose parents are unable to make a financial contribution are not excluded from the possibility of such tuition.

### Games and Swimming

1. No charge will be made towards the transport costs of games and swimming which take place during the school day.

### School Journeys

1. The Governors hope that all Year 6 pupils will be able to take part in their School Journey and will make allowances in the budget for remitting costs to those parents whose children are eligible for Pupil Premium.
2. When a School Journey is arranged through a third party, e.g. an educational trip organisation or agent, parents will be liable for the cost of their child. All parents will be expected to pay for the board and lodgings element of the cost but those whose children are eligible for Pupil Premium may claim remittance of the remaining costs.

### School Property

1. The Governors reserve the right to charge parents if their child is found to be responsible for the wilful destruction of school property.

Signed:..... Date:.....  
Headteacher

Signed:..... Date:.....  
Chair of Governors

### **Review**

**Date agreed:** September 2016  
**This policy will be reviewed:** September 2017